

**VILLAGE OF ANNA**  
**REGULAR SESSION OF COUNCIL**  
**November 24, 2015 – Council Chambers - 7:00 P.M.**

Present – Members: Kathleen Eshleman, Mark Pulfer, Cindy Naseman, Jennifer Shoffner, Richard Eshleman, Gary Strasser, Chief Scott Evans, and Mayor Robert Anderson  
Absent- Village Administrator/Fiscal Officer Nancy Benroth, Solicitor Aaron Lowe, and Public Works Superintendent Tyler Shuster

Mayor Anderson called the meeting to order with roll call followed by opening prayer and the pledge of allegiance.

Shoffner moved; seconded by Strasser to approve the minutes from the November 10, 2015 regular meeting. Roll call- all yeas except Naseman abstained.

K. Eshleman moved; seconded by Naseman to approve the payment of bills. Roll call- all yeas.

Agenda approved by verbal vote with additions.

**Legislation:**

Third Reading- ORDINANCE NO. 1682-15 AN ORDINANCE ACCEPTING THE OFFER OF THE SHELBY COUNTY PROSECUTOR TO PROSECUTE ALL MUNICIPAL COURT CASES FOR THE CALENDAR YEAR 2016.

R. Eshleman made a motion: seconded by Pulfer to adopt Ordinance No. 1682-15. Roll call- all yeas.

First Reading- ORDINANCE NO. 1683-15 AN ORDINANCE AUTHORIZING AN ADJUSTMENT IN COMPENSATION FOR FULL-TIME AND PART-TIME EMPLOYEES AND DECLARING AN EMERGENCY.

R. Eshleman made a motion; seconded by Strasser to suspend the three reading rule. Roll call- all yeas except Naseman voted no. R. Eshleman made a motion; seconded by Strasser to adopt Ordinance No. 1683-15 as an emergency. Roll call-all yeas except Naseman voted no.

First Reading- ORDINANCE 1684-15 AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH STOLLY INSURANCE GROUP FOR INSURANCE COVERAGE DURING THE PERIOD NOVEMBER 28, 2015 THROUGH NOVEMBER 28, 2016 AND DECLARING AN EMERGENCY.

K. Eshleman made a motion; seconded by Naseman to suspend the three reading rule. Roll call-all yeas. K. Eshleman made a motion; seconded by Naseman to adopt Ordinance No. 1684-15 as an emergency. Roll call-all yeas.

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First Reading- ORDINANCE NO. 1685-15 AN ORDINANCE ESTABLISHING THE SALARY FOR THE COUNCIL OF THE VILLAGE OF ANNA, OHIO.

This ordinance is to convert the per meeting payment to an annual salary. R. Eshleman questioned is this would need to be done every year. This will be checked for the next meeting.

First Reading- ORDINANCE NO. 1686-15 AN ORDINANCE ESTABLISHING THE PAY INCREASES FOR CERTIFICATIONS FOR THE EMPLOYEES OF THE VILLAGE OF ANNA, OHIO.

Naseman asked about the Clerk's certification. The Mayor's Court Clerk certification is not required by the state so compensation will not be granted if acquired but we have required it in the job description for the position. It will be the same as requiring the Public Works Superintendent to acquire a pesticide license but no additional compensation. That is why the job descriptions are being updated. Naseman also wanted to know if there was any limit as to how many employees require the certifications that have raises attached. The answer was no. If all 4 public works employees obtain certifications for the plants, all 4 would be compensated since it benefits the Village. Discussion followed concerning the possibility of having all the public works employees obtaining certification when 4 certifications are not needed. Nothing in the job descriptions or policies limit the number of certified employees. K. Eshleman recommended that this component be discussed at the next Finance/Personnel meeting.

First Reading- ORDINANCE NO. 1687-15 AN ORDINANCE ESTABLISHING THE POLICY FOR RAISES FOR NEW EMPLOYEES OF THE VILLAGE OF ANNA, OHIO.

First Reading- ORDINANCE NO. 1688-15 AN ORDINANCE ESTABLISHING THE POLICY FOR A MEMORIAL OR GET WELL TOKEN FOR EMPLOYEES, OFFICIALS AND PAST EMPLOYEES AND OFFICIALS OF THE VILLAGE OF ANNA, OHIO.

It was recommended to see if this could be a policy instead of an ordinance. It will be looked into. K. Eshleman knew that there use to be a policy and would like to review it.

First Reading- ORDINANCE NO. 1689-15 AN ORDINANCE UPDATING CERTAIN JOB DESCRIPTIONS FOR THE EMPLOYEES OF THE VILLAGE OF ANNA, OHIO.

The Finance/Personnel Committee will check on some issues and discuss at their next meeting.

First Reading- ORDINANCE NO. 1690-15 AN ORDINANCE TO AMEND CHAPTER 35 AND ADD CHAPTER 36 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF ANNA, OHIO REGARDING MUNICIPAL INCOME TAX.

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**Reports:**

Mayor's Report: The police stats are available to review. The Village/School meeting was cancelled that was scheduled for this afternoon. There was nothing to discuss and Benroth was absent. The Regional Planning meeting is scheduled for tomorrow. There will be no Mayor's Court on December 8<sup>th</sup> due to Anderson being on vacation. The next court date is scheduled for December 22, 2015. Pulfer will be attending Mayor's Court training in Columbus in January. Maurer is schedule for vacation time tomorrow. Benroth is out of the office due to kidney stones so Anderson recommended closing the office. We are closed Thursday and Friday because of Thanksgiving. A notice will be hung to indicate the office will reopen Monday.

Administrator/Fiscal Officer Report: No report. Did not attend due to illness.

Police Chief Report: Evans stated that he and the other officers attended the Law Enforcement Training Day hosted at Sidney PD last Thursday. It was very informative. The Prosecutor reviewed how to submit reports for proper prosecution.

Fire Chief Report: Absent

The Finance/Personnel Committee Report: The next meeting is scheduled for December 8, 2015 at 6:00 p.m.

The Public Works Committee Report: The Main Street sanitary sewer camera project is on hold. We are waiting to hear back from the City of Sidney, who has been contracted to do the work. Valve turning will continue this fall. Young Street Reconstruction Phase I is 90% completed. The chopper pumps have arrived for the sewer plant. Slagle will install and will be in to check to make sure all needed parts are on hand. The prints have been sent to OEPA on the alum tank installation for approval. Concrete street patching material has been delivered. Winter projects were discussed. Shuster is to meet with Middendorf concerning the street lights in Timber Trail Subdivision. Shuster will have a 5 year plan for Public Works projects and acquisitions for the next meeting. Naseman would like the Sidewalk program discussed at their next meeting so that it can begin early next year.

Safety/Refuse Committee Report: The next meeting is scheduled for Dec. 1, 2015 at 6:00 p.m.

Park & Recreation Committee Report: Nothing to report.

Planning Commission Report: The next meeting is scheduled for December 1st at 7:00 p.m. and has been cancelled.

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Other Reports: Anna Endowment Committee will meet on December 1, 2015. Shuster stated that he would like to see an AED for the WWTP applied for.

**Executive Session:** R. Eshleman made a motion; seconded by Pulfer to enter executive session at 7:30 p.m. to discuss pending litigation. Regular Council meeting resumed at 7:37 p.m.

**Old Business:**

- A. Solicitor Contract- Lowe will bring proposal to next meeting.
- B. Siegel Property- Naseman asked about the status of the Siegel property. Lowe indicated that he withdrew the lawsuit without prejudice. Naseman stated that Siegel has not done what he indicated he would do and we are right back where we started with him. Lowe will look at the pleadings and review what we've done and we may want to refile the lawsuit.
- C. Village Farm Land- Naseman asked about the status of us receiving rent from Poeppelman Farms to farm this land. Lowe indicated that he drafted a lease but was told at one time that it was not needed. Instead of a lease, discussion of swapping property was entertained. He will forward the lease agreement to the Village. We did not follow through because we would have to let it out for bid and pay the fees to advertise.

**New Business:**

- A. Income Tax Levy- It went down by 10 votes. Anderson will call Dawn Billing to check what the actual vote was.

**Other Business:** nothing

**Adjournment**

**Time: 8:00 p.m.**

Naseman made a motion; seconded by Pulfer to adjourn. All concurred.

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Robert S. Anderson, Mayor

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Nancy L. Benroth, Fiscal Officer