

**VILLAGE OF ANNA**  
**REGULAR SESSION OF COUNCIL**  
**February 24, 2015 – Council Chambers - 7:00 P.M.**

Present – Members: Kathleen Eshleman, Richard Eshleman, Cindy Naseman, Mark Pulfer, Jenni Shoffner, Gary Strasser, Mayor Robert Anderson, Village Administrator Nancy Benroth, Fiscal Officer Pleiman, Fire Chief Tim Bender, Police Chief Scott Evans, Solicitor Aaron Lowe  
Guest: Joel Kranenburg

Mayor Anderson called the meeting to order with roll call followed by opening prayer and the pledge of allegiance.

R. Eshleman moved to approve the minutes as corrected from the February 10, 2015 regular meeting. Second by Strasser. Roll call – all yeas.

Invoices totaling \$22,041.69 were presented for payment. Strasser moved and Shoffner seconded the motion to approve payments. Roll call – all yeas.

K. Eshleman moved and Naseman seconded the motion to approve the January Bank Reconciliation. Roll call – all yeas.

Agenda approved as amended by verbal vote.

**Citizen Concerns:**

None

**Legislation:**

ORDINANCE NO. 1638-13 – AN ORDINANCE DISBANDING THE POLICE DEPARTMENT

R. Eshleman moved and Shoffner seconded the motion to remove Ordinance No. 1638-13 from the table and proceed with readings. Roll call – all yeas. Tonight's reading is second reading for this Ordinance.

**Reports:**

Mayor Anderson reported that police stats and mileage logs are available if anyone is interested in seeing them. Stacey Weinstock from Anna Machine appeared in Mayor's Court this evening for zoning violations. He was fined \$50 and \$30 court costs. He was given two weeks to clear everything from the front of his business. Anderson also reported that Shell was a no show to Mayor's Court. The subpoena went to the owners in Dayton but we received no reply. We will be sending them another notice. Subway was given an extension – dumpster will be enclosed when weather permits. Anderson will be attending a Regional Planning Commission meeting tomorrow evening, February 25<sup>th</sup> at 7:30. They will be discussing an addition to Whitefeather in McCartyville.

Fiscal Officer Pleiman informed Council that a representative from the St. Marys Income Tax Office will be at the Town Hall on April 8<sup>th</sup> from 6:00 pm to 8:00 pm to assist residents in filing their Village income taxes.

Administrator Benroth's report has been distributed to council members (a copy is attached). Benroth reported that she has ordered flags for the Town Hall, the Wastewater Treatment Plant, the Park and Main Street. Bruce Schroer returned from medical leave last Sunday to help plow snow. Benroth has removed employees' names from the website as requested. The contingency plan has been updated. Benroth and Shuster are working on the radio read meter list to give to Neptune so they can start scheduling installations for this year. Benroth informed Council that she applied for a DP&L grant for musical equipment at the Park. The Health Department inspected 307 W. Main and found no health concerns. The next step would be to see if it is structurally sound. Benroth sent a letter to Track Side Treats reminding them about the dumpster enclosure.

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Police Chief Evans asked about the status of the dumpster enclosure at the Shortstop. Benroth will check with Mr. Roe. R. Eshleman asked Evans about the annual report for the Police Department. Evans replied that he will have it ready for next Council meeting.

Fire Chief Bender reported that he sent an invoice to JAS Trucking in the amount of \$1,067 to reimburse the cost of materials used for the spill at Speedway.

Finance and Personnel will meet March 10<sup>th</sup>.

Public Works met this evening. Pulfer reported that they discussed the sidewalk program and Commerce Drive repair. Quotes were received from Jerry's Doors and Lowe's for doors for the storage units. We will be contracting with Jerry's Doors. Shuster is getting quotes for a generator at the Water Plant. It will be hooked to a natural gas line. No permits are necessary. They are also looking at possible grant options to assist in the purchase. Sapphire Street will be overlaid this summer. Asphalt will also be laid on South 25A along the new sidewalks.

Parks and Recreation will meet March 10<sup>th</sup> at 5:00.

There will be no Planning Commission meeting in March.

R. Eshleman reported on the Police Citizens' Committee meeting which was held last evening. They were given financial information and were asked if they would support an initiative to generate funds. They will look over the information they were given and will meet again to discuss.

**Old Business:**

Pleiman informed Council that the yearly cost to add the Cyber Liability/Data Breach Coverage to our current liability policy would be \$659. Our pro-rated cost from 3/1/2015 to 11/28/2015 (policy renewal date) would be \$491. Coverage limit is \$250,000 with a \$25,000 deductible. There was discussion but no action was taken.

**New Business:**

Farm Lease – Mark Poeppelman currently farms a six-acre lot by the Wastewater Treatment Plant. There has never been a formal agreement and he farms the lot rent free. If we decide to charge rent, the Ohio Revised Code requires that we put it up for bid. This would require that the notice be advertised once a week for five weeks in the newspaper. Solicitor Lowe will check into the cost of advertising and the feasibility of going through the process.

**Other Business:**

The Village received a letter from Dennis Greve from Gemstone Properties requesting reimbursement for a plumbing company in the amount of \$113 for a service call and labor for overtime on the day of the water main break – not knowing at the time that it was a Village main break. It was consensus of Council that we apologize for the inconvenience but the Village is not liable for this expense.

Benroth checked into prices for a drop box for utility payments so that the one we currently have can be removed from the Mayor's office. This would be one of the steps taken to conserve energy at the Town Hall. The cost of a metal box on a pedestal with a lock that can be put behind the building near the alley is \$415. There was discussion but no action was taken. Benroth will check into other options.

Utility Clerk Maurer researched different options for digital utility bills. One option is to mail bills via e-mail. Bills would need to be redesigned to a one sheet page. Another option was to have web site bill access. Cost would be \$2,000 for setup and \$500 for an annual maintenance fee. The third option would be to accept online payments or credit card payments. We would still send the original bill. There would be no cost to the Village but

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the user would be charged \$3 to \$4. Naseman suggested that we continue to check into the e-mail option. Benroth asked Council what their thoughts were regarding credit card payments. Naseman suggested that we look further into the credit card option.

There being no further business to come before the group, it was moved and seconded to adjourn. This meeting is held in compliance with Amended Section 121.22 of the Ohio Revised Code.

Time: 7:57 pm

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Robert S. Anderson, Mayor

Linda D. Pleiman, Fiscal Officer