

**VILLAGE OF ANNA**  
**REGULAR SESSION OF COUNCIL**  
**September 8, 2015 – Council Chambers - 7:00 P.M.**

Present – Members: Kathleen Eshleman, Richard Eshleman, Cindy Naseman, Jennifer Shoffner, Mark Pulfer, Gary Strasser, Village Administrator/Fiscal Officer Nancy Benroth, Fire Chief Tim Bender and Police Chief Scott Evans

Absent- Robert Anderson, Mayor

Guests- Joel Kranenberg and Laura Lentz Fogt,

President Pro-tempore Shoffner called the meeting to order with roll call followed by opening prayer and the pledge of allegiance.

R. Eshleman moved to approve the minutes from the August 25, 2015 regular meeting with corrections. Seconded by Pulfer. Roll call- all yeas except Strasser who abstained.

K. Eshleman asked why they were charges for Deer Creek Lodge. Benroth informed her that Shuster and Homan attended an OTCO training for Wastewater Treatment. Invoices totaling \$33,226.69 was presented for payment. K. Eshleman moved and Strasser seconded the motion to approve payments. Roll call- all yeas.

Financial statements for June and July were reviewed. Naseman made a motion; seconded by Pulfer to approve the financial statements. Roll call- all yeas.

An income tax statement for August was reviewed. K. Eshleman made a motion; seconded by Naseman to approve the income tax statement. Roll call- all yeas.

Agenda approved as amended by verbal vote with additions.

**Legislation:**

Third Reading- ORDINANCE NO. 1678-15- AN ORDINANCE CREATING A FUND FOR THE SALE OF FORFEITED PROPERTY AND FORFEITED FUNDS DUE TO LAW ENFORCEMENT MATTERS AS REQUIRED BY THE OHIO REVISED CODE SECTION 2981.13.

K. Eshleman made a motion; seconded by R. Eshleman to adopt Ordinance No. 1678-15. Roll call- all yeas.

First Reading- ORDINANCE NO. 1681-15- AN ORDINANCE AMENDING, RESTATING AND ADOPTING CERTAIN DESCRIBED BOUNDARIES OF THE ANNA COMMUNITY REINVESTMENT AREA IN THE VILLAGE OF ANNA, OHIO.

First Reading- RESOLUTION NO. 802-15- RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

First Reading- RESOLUTION NO. 803-15- A RESOLUTION AUTHORIZING RE-ALLOCATION OF APPROPRIATION FOR THE VILLAGE OF ANNA, OHIO AND DECLARING AN EMERGENCY.

A majority of the re-allocation is due to the water and sewer line oversizing south on 25A. The original estimate was \$20,000.00. The actual cost is \$17,800.00. R. Eshleman made a motion; seconded by Pulfer to suspend the three reading rule. Roll call- all yeas. R. Eshleman made a motion; seconded by K. Eshleman to adopt Resolution No. 803-15 as an emergency. Roll call- all yeas.

First Reading- RESOLUTION NO. 804-15- A RESOLUTION AUTHORIZING RE-ALLOCATION OF APPROPRIATION FOR THE VILLAGE OF ANNA, OHIO AND DECLARING AN EMERGENCY.

This re-allocation is due to the fact that we will now have natural gas service for the water

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treatment plant generator. Previously, there were no natural gas charges to the Water Fund. Benroth will need to set-up an account and this will provide appropriation for it. Pulfer made a motion; seconded by Strasser to suspend the three reading rule. Roll call- all yeas. Pulfer made a motion; seconded by Strasser to adopt Resolution No. 804-15 as an emergency. Roll call- all yeas.

**Reports:**

Shoffner presented the Mayor's report. She has the stats and mileage reports for the last two weeks for the Police Department. Mayor's Court fines and costs for August were \$2,670.00, with \$900.00 going to the State. Anderson hasn't heard anything else from Dominion East Ohio Gas. Someone has been out to the Elsass property and buried the upright canisters, which cover the distribution mechanisms, but the open ditch remains. He also wanted everyone to know that the extension of the Park walking path is finished and it looks great!

Administrator Benroth reported that she told Shuster that Council would like the South entrance sign installed yet this fall. Benroth asked for a location since the edge of corporation line would put the sign in a deep ditch. She recommends on the south west corner of the detention basin. Council will look it over and bring their ideas to the next meeting. Benroth reported that the County Engineers should be in this week to start striping the crosswalk on North Pike street with thermoplastic for \$480 and will do the striping along South Pike Street for \$215. There are funds available in the Street Paving account to pay for this. Smoke testing for the sanitary sewers will begin on Sept. 15<sup>th</sup>. The Board of Zoning and Appeals met on Sept. 1 and granted a conditional use for the house at 202 W. Main Street. They will be creating an upstairs apartment.

Police Chief Evans stated that all the officers attended the "Below 100" training, except Pearson and received certifications. It pertained to driving safely during non-emergency and emergencies. Brandt and he attended a seminar on Thursday and Friday of last week on dealing with the media. It was very informational. One of the officers' had a traffic stop and marijuana and pills were found. Charges are pending.

Fire Chief Bender relayed that the generator should be installed soon and will have to comply with new fencing specification surrounding it.

The Finance/Personnel Committee met earlier tonight and reviewed the June and July financial reports. Fiscal Officer Benroth will be checking the compilations for the 2015 budget for any major needed adjustments and will begin working on the 2016 budget. The Committee has requested that all the departments create a 5 year capital improvement plan. Research will be done to see if more checks and balances can be devised for the Fiscal Officer and Administrator positions. It was asked if receipts were given for cash payments and was told only if they ask for one. Income tax receipts are slightly up and employee evaluations are due in October. Homan should be receiving is Class I water license.

The Public Works Committee will meet in 2 weeks.

Safety/Refuse Committee chair Naseman reported that the fire department ceiling repairs should be starting soon. The fire department generator prep work is completed. The police Chief was unable to attend the meeting so Naseman emailed the agenda to him with no response or update. The departments are to work on 5 year plans and 2016 budgets. Currently the fire department has 27 members. During the day only 5 members are available to make runs. Bender has approached Mike Homan and Administrator Benroth to see if Homan could run with the Anna Fire Department during the day since he is an employee and in town. He currently is on the Kettlersville/Van Buren Fire Department. Homan is willing to volunteer if needed and Benroth thinks it's an excellent idea.

Chair Strasser of the Park & Recreation Committee informed Council that the tennis courts are done and only the striping is needed to finish them. The walking path is done and a dedication will be done on October 11<sup>th</sup> at 3 pm. All are invited. Uncommon Quartet will

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be singing gospel songs on Sat. the 12<sup>th</sup> at 7:30 p.m. The Committee is currently working on 2016 event ideas and is still getting prices to replace the large shelter house. So far, the prices have exceeded the budget.

The next Planning Commission meeting is scheduled for Oct. 6<sup>th</sup>.

**Old Business:**

- A. Young Street Sidewalk and Curb Assessments  
Much discussion followed. It was decided that all of the current walks need removed because they may not line up and the slope to the road will be greater because the road will be lowered because of previous multiple overlays have raised the street. R. Eshleman felt that those who had sidewalks in good repair should get a 50% credit on new sidewalks. Naseman maintains that we should follow the sidewalk policy. If they would not have had to be replaced or repaired according to the plan, they should not have to pay for new sidewalks just because we are doing a reconstruction project. Naseman made a motion; seconded by Pulfer to follow the sidewalk policy and allow for a 100% credit for quality sidewalks. Roll call- Pulfer, Naseman, Shoffner and Strasser voted yea. R. Eshleman and K. Eshleman voted nay. Motion passed.

**New Business:**

- A. Shelby County Board of Elections Ballot Language  
The Board of Elections has asked that the ballot language be reviewed for the income tax levy. It's been reviewed by several agencies and looks okay. Benroth will approve the language.
- B. Fire Department Purchases-Hoses, Hydrant Adapter Conversion Appliances and Turnout Gear  
A few hoses and sets of turn out gear are replaced annually. Shuster has discussed the hydrant adapters with Bender and both felt this should be the standard for all new hydrants and the old ones be converted systematically. Naseman made a motion; seconded by K. Eshleman to approve the fire department purchases. Roll call- all voted yea and Pulfer abstained.
- C. Sapphire Drive-Change Order- \$9,801.35  
Sapphire Drive is longer than the estimated length and to overlay the entire street a change order needs to be approved. R. Eshleman made a motion; seconded by Strasser to approve the Change Order for Wagner Paving in the amount of \$9,801.35. Roll call- all voted yea.
- D. Public Works Employee-Homan-Fire Runs  
It was discussed previously to allow Homan to go on fire runs for the Anna Fire Department. Bender has a set of turnout gear for him and he would only go on daytime runs. If on a run, he would be paid his regular wage as if he were at work. He would still be a member of the Kettlersville/Van Buren Fire Department. K. Eshleman made a motion; seconded by Naseman to allow Homan to go on Anna fire runs during the day. Roll call- all voted yea.

**Other Business**

- A. CRA- R. Eshleman asked if the new CRA needs state approval. Benroth stated yes. We've done the first reading and R. Eshleman thought we should have the second reading as an emergency.
- B. OML Conference-Notice of annual meeting was in packet.
- C. South Pike Street Village Sign- Location selection  
If the sign is moved south to corporation limit, the sign would be placed in a deep ditch. Four foot deep concrete permanent posts would need to be poured for the sign and so it can't be easily moved. Shuster would like a location selected. Benroth recommends on the south west rim of the detention basin.

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**Adjournment**

**Time: 7:46 p.m.**

R. Eshleman made a motion; seconded to Pulfer to adjourn. All concurred.

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Jennifer Shoffner, President Pro-tempore

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Nancy L. Benroth, Fiscal Officer