

**VILLAGE OF ANNA**  
**REGULAR SESSION OF COUNCIL**  
**January 12, 2016 – Council Chambers - 7:00 P.M.**

Present – Members: Cindy Naseman, Jennifer Shoffner, Gary Strasser, Laura Lentz-Fogt, Police Chief Scott Evans, Fire Chief Tim Bender, Village Administrator/Fiscal Officer Nancy Benroth, and Mayor Mark Pulfer

Absent: Kathleen Eshleman and Richard Eshleman

Guests: Scott Barr, Mike & Betsy Martin and Joel Krannenberg

Mayor Pulfer called the meeting to order with roll call followed by opening prayer and the pledge of allegiance.

Shoffner moved; seconded by Strasser to approve the minutes from the December 22, 2015 regular meeting. Roll call- all yeas.

Strasser moved; seconded by Naseman to approve the payment of bills. Roll call- all yeas.

Shoffner moved; seconded by Strasser to approve the December financial statements. Roll call- all yeas.

Naseman moved; seconded by Shoffner to approve the December income tax statements. Roll call- all yeas.

Agenda approved by verbal vote with additions.

Scott Barr addressed Council and stated that he was surprised at the November election that the Village of Anna did not have the levy for electric aggregation. He stated that it could benefit all DP & L customers and that it applies to business, residential and government use under 700 KW annually. A 20-30% discount can be received on the generation portion of the bill creating a \$75-\$200 savings on an ongoing basis. To have the option placed on the ballot, the Village would need to hold two public forums and post the information on the website. The citizens must vote on the aggregate plan because it would affect everyone in Anna. He provided the Mayor with a paper copy of the power point presentation.

His next comment was that he is not in favor of consolidating the Administrator and Fiscal Officer positions. He believes they are two separate functions and creates checks and balances.

Thirdly, he stated that he felt that the police levy did not pass because it was too restrictive. The additional 25% income tax levy should have been stated for the general revenue and could be used for a variety of items like the police department and to offset the loss of the Local Government Funds from the State instead of just the police department.

Lastly, Barr feels that the Village should look at a marketing strategy to promote the Village to combat previous negative publicity. Our website should enhance the attributes of Anna.

Betsy and Mike Martin came before Council to announce their purchase of the property at 308 W. Main Street with the intent of turning it into a flower/gift shop. They are currently gutting the facility and hope to open in June or July. They would also like to distribute wine and eventually have wine tasting on the back patio. This will require a liquor license from the state. They plan to be open Monday thru Saturday and to make the shopping experience more personal. The business will be called “Bliss & Bloom”.

**Legislation:**

Second Reading- ORDINANCE NO. 1688-15 AN ORDINANCE ESTABLISHING THE POLICY FOR A MEMORIAL OR GET WELL TOKEN FOR EMPLOYEES, OFFICIALS AND PAST EMPLOYEES AND OFFICIALS OF THE VILLAGE OF ANNA, OHIO. Tabled

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Second Reading- ORDINANCE NO. 1689-15 AN ORDINANCE UPDATING CERTAIN JOB DESCRIPTIONS FOR THE EMPLOYEES OF THE VILLAGE OF ANNA, OHIO. Tabled

**Reports:**

Mayor's Report: The police stats are available to review. Pulfer will attend Regional Planning to be held on Jan. 27<sup>th</sup>. Mayor's Court fines for December were \$1,980.00 with \$646.50 going to the state. Pulfer stated that he was honored to serve as Mayor and will be coming at it with a blue collar approach and plans to have more small businesses and hopes the Village grows.

Administrator/Fiscal Officer Report: The 2016 trucks have been ordered. The Public Works employees will be attending safety training on 1/20/16. Jay Wentz is looking into hooking up the old Mayor's Court computer in the lobby for credit card payments. December is closed out and she's cleaning items up to roll over to 2016. Inventory for Village buildings has been completed and a grant has been submitted for the Anna Endowment for park entertainment in the amount of \$700.00.

Police Chief Report: The department assisted the Ohio Crime Unit in a search at the Shell station and the truck stop concerning illegal gaming machines and other violations. The manager was an illegal alien and was deported. On New Year's Eve there was an underage drinking party involving juveniles and alcohol. No adults were present but charges were served on two adults and 3 minors. On Jan. 21<sup>st</sup> the Attorney General will be hosting a seminar on heroin with input from attendees on ways to curb use.

Fire Chief Report: Nothing to report.

The Finance/Personnel Committee Report: There have been two ordinances tabled that needed reviewed by the committee. The committee tweaked the one concerning memorials, etc. and a revised version will be presented at the next Council meeting. They are still working on reviewing job descriptions which pertains to the second ordinance. November and December financials were reviewed. Kremer's probationary period was up Jan. 1, 2016.

The Public Works Committee Report: Naseman is the new chair and they will be meeting on Jan. 26, 2016 at 5:30 p.m. Any agenda items should be submitted to her by Jan. 21<sup>st</sup>.

Safety/Refuse Committee Report: The fire department ceiling will be repaired in the spring. The police department has 5 auxiliary officers and the committee feels that another officer is needed. The police levy was discussed and the option was entertained on whether to make the levy a permanent or a renewal one for the next time it is presented on the ballot. There is to be a meeting with the County Administrators and Republic Services (Allied) concerning trash stickers and bulk recycling.

Park & Recreation Committee Report: We have signed the contract for an August event, Mike Hemmelgarn, juggler/ventriloquist and will be getting a petting zoo for the Fall Harvest Festival in October. (Used to be Scarecrows in the Park).

Planning Commission Report: The next meeting is scheduled for February 2, 2016 at 7:00 p.m.

Other Reports: No other reports

**New Business:**

- A. Elect President Pro-tempore of Council. Strasser made a motion; seconded by Naseman to nominate Shoffner. Nominations were closed. Roll call- all yeas. Shoffner abstained.
- B. Approve Rules of Council. The rules were distributed with the agenda packet. Naseman made a motion; seconded by Shoffner to approve the Rules of Council. Roll call- all yeas.
- C. Appointments to the Firefighters Dependency Board-tabled
- D. Official Training- All elected officials must attend Ohio's Public Records Training during each of their terms. The meetings for 2016 were distributed with the agenda.

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Naseman plans on attending in September. Shoffner thinks she attended in 2014. Strasser and Pulfer have not attended and Lentz-Fogt will be required to attend sometime during her term. A designee can attend in all the officials place if a resolution is passed allowing it.

- E. Kremer raise. Kremer has passed her probationary period and seems to be doing real well. Shoffner made a motion; seconded by Naseman to give her a \$.50 per hour raise to be included with the other annual raises. Roll call- all yeas.
- F. Uniforms for Office Personnel and Officials. Pulfer recommended that the office personnel wear uniforms such as matching polo shirts with the Village of Anna written on them. Each official could also have a shirt to wear to events and Council. The Village would purchase and could allot so much to purchase more items each year. Council discussed this option but was not ready to make a commitment. Benroth was asked to gather pricing.
- G. Income Tax Office-The Income Tax Administrator needs more space for all the various documents. Several scenarios were discussed and rejected previously. Maurer came up with a brilliant idea. The Income Tax Dept. could move into her space in the front office, she could move to the Fiscal Officer space and the F.O. could move to the back desk since she doesn't deal much with the public. The separating half wall could be extended to the ceiling and a wall and door could be erected to enclose the Income Tax side. Some of Council was not sure if the office should be enclosed or leave the entire area open. It will be discussed again at the next meeting when the Eshlemans return.

**Any Other Business:**

- A. Memorandum of Understanding (MOU)-Disaster or major emergency-Shelby County EMA. An email had been distributed from County Commissioner Ehemann and wanted to know if Anna felt that this was a necessity. Fire Chief Bender stated that he's on the EMA board and that Anna is probably already covered in our mutual aid agreements and other emergency protocol.
- B. Village Anna Endowment application- Benroth explained that she has not completed the application for the Village due to a quandary. She was asked to re-apply for an AED to be housed at the sewer plant and to make it more appealing than last year's application that was turned down. To make the unit more accessible to the public, it would need to be in a heated cabinet (due to the electrical circuitry) in the park. Next who will be given accessibility since it would need to be locked so it would not be vandalized and used inappropriately. Benroth could not figure out how to make it workable. After Council thought about it they advised her to apply for another project.

**Adjournment**

**Time: 8:15 p.m.**

Naseman made a motion; seconded by Strasser to adjourn. All concurred.

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Mark Pulfer, Mayor

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Nancy L. Benroth, Fiscal Officer