

VILLAGE OF ANNA
REGULAR SESSION OF COUNCIL
February 9, 2016 – Council Chambers - 7:00 P.M.

Present – Members: Jennifer Shoffner, Cindy Naseman, Laura Lentz-Fogt, Richard Eshleman, Kathleen Eshleman, Gary Strasser, and Mayor Mark Pulfer

Staff: Police Chief Scott Evans, Fire Chief Tim Bender, Village Administrator/Fiscal Officer Nancy Benroth, Utility/Mayor’s Court Clerk Jenny Maurer, and Public Works Superintendent Tyler Shuster, and Solicitor Aaron Lowe

Guests: Ted Poeppelman, Joel Kranenburg, John Coffield, Kelly Ilagan (State Treasurer of Ohio)

Mayor Pulfer called the meeting to order with roll call followed by opening prayer and the pledge of allegiance.

K. Eshleman moved; seconded by Shoffner to approve the minutes from the February 9, 2016 regular meeting. Roll call- all yeas except Strasser abstained.

R. Eshleman moved; seconded by Strasser to approve the payment of bills. Roll call- all yeas.

Agenda was approved by verbal vote with additions.

Ted Poeppelman farms the Village’s excess land by the WWTP and rents the land east of it from someone else. For many years his family has farmed our small strip through a gentleman’s agreement. During leaf collection, the Village dumps our leaves at this site and he tills them under. He also keeps the weeds down when it doesn’t have a crop on it. Our useable acreage is about 4 ½. Currently our land is the only access to the second piece of property. If we would rent our piece to someone else, then the school would have to provide the access they closed that would cut across the track field and up and over the railroad tracks. It was recommended that the matter be discussed at the next Public Works meeting. To enter into a rent agreement, ORC requires us to advertise and take bids. The cost may be prohibited compared to what we can earn.

John Coffield addressed the officials and went on to tell them about his background and explained that he was running as a Republican candidate for the Shelby County Treasurer’s position.

Kelly Ilagan from the State Treasurer’s office provided a presentation on “Ohio Checkbook.com”. In 2014 the State put all their financial data online for transparency purposes. In 2015 they began to offer the service to cities, villages, counties, townships, schools and water and sewer districts. It is a voluntary and free service the state is offering. Entities using UAN

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software for budgetary can be streamlined. The entity would only need to provide various reports via email and the state would configure the data to meet their program needs.

Legislation:

Second Reading- ORDINANCE NO. 1689-15 AN ORDINANCE UPDATING CERTAIN JOB DESCRIPTIONS FOR THE EMPLOYEES OF THE VILLAGE OF ANNA, OHIO.

K. Eshleman made a motion; seconded by Strasser to remove Ordinance 1689-15 from the table. Roll call- all voted yea.

Second Reading- ORDINANCE 1692-16 AN ORDINANCE ESTABLISHING THE POLICY FOR SEWER CONNECTIONS TO THE VILLAGE SEWER SYSTEM IN THE VILLAGE OF ANNA, OHIO.

Second Reading- ORDINANCE NO. 1693-16 AN ORDINANCE SETTING PERMANENT APPROPRIATIONS FOR THE VILLAGE OF ANNA, OHIO FOR FISCAL YEAR 2016.

First Reading- ORDINANCE NO. 1694-16 AN ORDINANCE CREATING A FUND FOR THE HOLDING IN TRUST UNCLAIMED FUNDS AS REQUIRED BY THE OHIO REVISED CODE SECTION 9.39.

First Reading- RESOLUTION NO. 815-16 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT AND ACCEPT FUNDS FROM THE OHIO DEPARTMENT OF NATURAL RESOURCES RECREATIONAL TRAILS PROGRAM.

K. Eshleman suggested that the resolution include what the grant will be used for, i.e. to seal the park walking path. It will be amended for the next Council meeting.

First Reading- RESOLUTION NO. 816-16 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE NATUREWORKS GRANT PROGRAM AND APPROPRIATING FUNDS FOR THE PROJECT.

This grant will be used to purchase musical equipment for the park.

First Reading-RESOLUTION 817-16 A RESOLUTION PROVIDING FOR THE DEPOSIT OF MUNICIPAL FUNDS.

An update of our depositories is required every 5 years.

Reports:

Mayor's Report: Police stats are available. Pulfer will be attending the Board of Health meeting, the next Regional Planning meeting as well as a Mayor's meeting. He informed Council that a long time teacher of Anna passed away, Irene Palko. The services will be held in Botkins.

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Administrator/Fiscal Officer Report: We were awarded \$1,000 from the Anna Endowment fund to purchase rope lights for the outside Christmas tree and \$500 for park entertainment. Benroth was advised by the State Auditor's Office that a separate fund for the police department cannot be established unless there is a special revenue source; otherwise it must stay in the General Fund. The paperwork is being completed for a lease to purchase agreement for the 2016 crew cab. Once the paperwork is done, it can be picked up. Romanowski has finished the sidewalk Mylar and will begin inspecting the needed replacement sidewalks in Gemstone subdivision. Benroth has sent the annual documents to the Commercial CRA businesses and once they are returned, she will set up the Housing Council and Tax Incentive Review Board meetings. Miami Valley Lighting has been contacted to get pricing and plans to install a street light at the corner of South Pike and Timber Trail intersection. Openthebooks is a public records request that Benroth will provide information for.

Police Chief Report: Chief Evans met with Stacy Weinstock of Anna Machine and was informed that he plans on leasing or selling the building. A company will be coming in and moving out all the equipment.

Fire Chief Report: Chief Bender is currently working with the school and planning their safety day. It should be held sometime in May.

The Finance/Personnel Committee Report: The next meeting is scheduled for March 8, 2016 at 6:00 p.m.

Public Works Committee Report: The Young Street Phase I assessments will be sent out. The chopper pumps have been replaced at the WWTP. R. Eshleman and Benroth met with the County Engineer's office to discuss the drainage of the Applegate ditch. We need to do a storm water study and possibly install a retention basin. The OPWC grant was submitted last fall. Awards won't be announced until this summer. The Committee is currently working on a 10 year sidewalk program. There will be a new sidewalk program and a replacement program. Prior to implementing, we will host a Town Hall meeting. The Safe Routes to School plan is being updated. Paperwork is being completed to purchase a new truck and lease to own another one. Timber Trail street lights should be installed by the end of the week. Solar power is being researched for the WWTP. Shuster will be getting quotes on cleaning the outside of the water tower. It was found that painting the bottom of the bowl was going to be too expensive and time consuming and matching the paint could be very difficult. In the end, it was decided to have it cleaned and put it on a rotating basis every 2 years instead of 3.

Safety/Refuse Committee Report: The next meeting is scheduled for March 1, 2016 at 6:00 p.m.

Park & Recreation Committee Report: The next meeting is scheduled for March 8, 2016 at 5:00

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p.m.

Planning Commission Report: The next meeting is scheduled for March 1, 2016 at 7:00 p.m.

New Business:

- A. Lawn mower purchase-The Public Works Committee recommends the purchase of (2) John Deere mowers from Koenig. Quotes were reviewed from several vendors for John Deere, Ferris and eXmark mowers. The cost will be \$19,078.00 and we will be trading in the Kubota and the Bad Boy to off-set the cost by approximately \$6,000. The agreement will be a 3 year lease to own with US Bank at an interest rate of 2.5%. Interest will be around \$300 for the entire period. Naseman made a motion; seconded by R. Eshleman to purchase 2 John Deere mowers from Koenig's out of Botkins. Roll call-all voted yea. Benroth will see if there are funds to purchase them out right.

Any Other Business:

- A. House Maintenance Issues- There are 2 houses on North Pike that are of concern. Chief Evans has been trying to contact the owners of 302 N. Pike and has been unsuccessful, but will keep trying. He has also contacted the Health Dept. to do an inspection. The other is across the street at 301 N. Pike and has a front picture window boarded up. Evans will contact them.

Executive Session:

Naseman made a motion; seconded by Shoffner to enter into executive session to discuss pending litigation and the Fiscal Officer position. Roll call- all voted yea.

Council resumed regular session and no action was taken.

Adjournment

Time: 8:30 p.m.

Mark Pulfer, Mayor

Nancy L. Benroth, Fiscal Officer