

**VILLAGE OF ANNA**  
**REGULAR SESSION OF COUNCIL**  
**February 9, 2016 – Council Chambers - 7:00 P.M.**

Present – Members: Jennifer Shoffner, Cindy Naseman, Laura Lentz-Fogt, Richard Eshleman, Kathleen Eshleman, Police Chief Scott Evans, Fire Chief Tim Bender, Village Administrator/Fiscal Officer Nancy Benroth, Public Works Superintendent Tyler Shuster, and Mayor Mark Pulfer

Absent: Gary Strasser

Guests: Mark Siegel

Mayor Pulfer called the meeting to order with roll call followed by opening prayer and the pledge of allegiance.

Shoffner moved; seconded by K. Eshleman to approve the minutes from the January 26, 2016 regular meeting. Roll call- all yeas except Naseman abstained.

R. Eshleman moved; seconded by Naseman to approve the payment of bills. Roll call- all yeas.

K. Eshleman moved; seconded by Shoffner to approve the January financial statements. Roll call-all yeas.

Naseman moved; seconded by Shoffner to approve the January income tax statement. Roll call-all yeas.

K. Eshleman moved; seconded by Naseman to approve the agenda. Roll call-all yeas.

Mark Siegel addressed Council concerning the packet of information he received from Solicitor Lowe. He wanted to know exactly what needed to be done to be in compliance. He stated that the letter refers to a previous agreement to install a storm sewer line, fencing and pavement. The storm sewer line was installed several years ago and the fence is constructed from the building and heads north to the truck wash. There is no fencing on the south side. Siegel thought he only needed fencing on the north side. Currently he has a potential buyer looking at the facility and plans on being completely moved out by April 1<sup>st</sup>. Benroth was instructed to contact Solicitor Lowe to review the matter.

**Legislation:**

Third Reading- ORDINANCE NO. 1688-15 AN ORDINANCE ESTABLISHING THE POLICY FOR FLOWERS OR SIMILAR DONATION IN RECOGNITION OF SIGNIFICANT EVENTS FOR EMPLOYEES, OFFICIALS AND PAST EMPLOYEES AND OFFICIALS OF THE VILLAGE OF ANNA, OHIO.

Shoffner made a motion; seconded by Lentz-Fogt to adopt Ordinance No. 1688-15. Roll call- all yeas.

Second Reading- ORDINANCE NO. 1689-15 AN ORDINANCE UPDATING CERTAIN JOB DESCRIPTIONS FOR THE EMPLOYEES OF THE VILLAGE OF ANNA, OHIO. Tabled

First Reading- ORDINANCE 1692-16 AN ORDINANCE ESTABLISHING THE POLICY FOR SEWER CONNECTIONS TO THE VILLAGE SEWER SYSTEM IN THE VILLAGE OF ANNA, OHIO.

Benroth informed Council that Shuster felt Section 3 should be deleted. All concurred and it will be amended for the next meeting.

First Reading- ORDINANCE NO. 1693-16 AN ORDINANCE SETTING PERMANENT APPROPRIATIONS FOR THE VILLAGE OF ANNA, OHIO FOR FISCAL YEAR 2016.

**VILLAGE OF ANNA**  
**REGULAR SESSION OF COUNCIL**  
**February 9, 2016 – Council Chambers - 7:00 P.M.**

**Reports:**

Mayor's Report: Pulfer attended the Regional Planning meeting and stated that the CHIP grant is still available for housing improvement like roofing, siding and painting. There next meeting is Feb. 24<sup>th</sup> at 7 p.m. He will attend.

Administrator/Fiscal Officer Report: Benroth researched the process to lease out the Village's farm land. First an Ordinance must be passed to allow a lease agreement. Second, a lease agreement is written. Third we must advertise for bids. Advertising must be for once a week for five weeks and approximate cost of one advertisement is \$253.15. The estimated rate for leasing is \$150 to \$250 per acre. Currently Ted Poeppelman farms the land through a gentleman's agreement for \$0 and tills our collected leaves into the soil and mows the edge. Naseman stated that the advertisement could be made smaller and refer the prospects to the website for further information. R. Eshleman, Shuster and Benroth met with Bill Bradish from Palmer Energy to discuss solar energy and electric aggregation. Benroth sent Bradish a packet of requested information to see if it would be feasible for the Village to pursue solar energy. A decision to join or not to join an aggregation can wait until fall when the election is. By then the County may have a program that could benefit us more and time will allow us to see how it works for others. Mr. Barr stopped in to see Benroth and informed her that the bid was awarded for Sidney's electric aggregation program and they received a 35% reduction. The old Mayor's Court computer has been wiped clean and defaults to the website to make online credit card payments to the Village. Once we get a lock to chain the laptop to the wall, we will go live with the program. R. Eshleman and Benroth met with County Engineer Bob Geuy and his staff to discuss storm water problems and the Applegate Ditch on the south-end of town that goes under the railroad tracks. Currently downstream is flat and doesn't promote flow and the receiving area is smaller than upstream. These two factors will slow the draining process no matter what is done. The entire town needs to be looked at and solution devised. Probably a detention basin is the only answer.

Police Chief Report: Nothing to report.

Fire Chief Report: On January 28<sup>th</sup> at 4:45 a.m. Wendy's had a structure fire. The renovation was not the cause of the fire. The firemen did a good job.

The Finance/Personnel Committee Report: The next meeting is scheduled for March 8, 2016 at 6:00 p.m. Shoffner informed Council that they met earlier tonight and discussed the job descriptions, went over January financials and the permanent appropriation. Also was discussed was office uniforms and the status of the utility department accepting credit cards.

Public Works Committee Report: The next meeting is scheduled for February 23, 2016 at 5:30 p.m. Naseman asked that any items for the agenda be provided to her by Thursday prior to the meeting.

Safety/Refuse Committee Report: They did not meet in February. The next meeting is scheduled for March 1, 2016 at 6:00 p.m.

Park & Recreation Committee Report: The next meeting is scheduled for March 8, 2016 at 5:00 p.m.

Planning Commission Report: They did not meet in February. The next meeting is scheduled for March 1, 2016 at 7:00 p.m.

Other Reports: No other reports

**VILLAGE OF ANNA**  
**REGULAR SESSION OF COUNCIL**  
**February 9, 2016 – Council Chambers - 7:00 P.M.**

**Old Business:**

- A. Income Tax Office-The Fiscal Office has been moved to the back desk and the Income Tax Administrator moved into her spot. A 4-drawer lateral file separates the two and we will have to see if it keeps that area a little quieter.
- B. Office Uniforms-The uniforms were discussed at the Finance meeting earlier tonight and pricing was provided at the last Council meeting. Naseman doesn't want the Village to pay 100% of the cost. She feel's 50% paid by the employees is a better plan. This would keep down the purchases. Benroth stated that an annual budget of approximately \$100 could be stipulated instead. The next issue was would they be mandatory. If mandatory, some felt that the employees shouldn't have to pay for them. It was recommended that the issue be discussed again at the next Finance/Personnel meeting.

**New Business:**

- A. Benroth, Fiscal Officer Probation Ends- 3/1/16- It will be discussed at the next Finance/Personnel meeting.
- B. Mosquito Control 2016 Bug-a-Boo-Many felt it was a great program. Naseman made a motion; seconded by K. Eshleman to approve the contract with Bug-a-Boo for mosquito misting in 2016. Roll call- all yeas.

**Any Other Business:**

- A. Council requested the total expenditures and remaining balances from the 2015 budget. Benroth will provide.
- B. Property Maintenance- Shoffner stated that she received a call from a concerned citizen about some houses with property maintenance issues on North Pike Street. They will be referred to the Police Department. The Health Department can do an inspection to determine if any need to be condemned.

**Adjournment**

**Time: 7:46 p.m.**

Naseman made a motion; seconded by R. Eshleman to adjourn. All concurred.

---

Mark Pulfer, Mayor

---

Nancy L. Benroth, Fiscal Officer