Present – Members Carol Ferguson, Gary Strasser, Cindy Naseman, Kathleen Eshleman, Laura Lentz-Fogt; Mayor Mark Pulfer, Village Fiscal Officer Stacy Meyer, Village Public Works Director Mike Homan, Fire Chief Tim Bender, Police Chief Evans, Jessica Witter, Dave Gossman, Matt Bensman.

Mayor Pulfer called the meeting to order with roll call followed by opening prayer and the pledge of allegiance.

Strasser made a motion to waive the reading of the December 11, 2018 meeting minutes, seconded by Naseman. Roll call – All Yeas.

Naseman moved to approve the minutes from the December 11, 2018 meetings, seconded by Lentz-Fogt. Roll call – All Yeas.

Invoices totaling $19,702.53 were presented for payment. Strasser moved and Eshleman seconded the motion to approve payments. Roll call – All Yeas.

Eshleman moved and Ferguson seconded to approve the bank reconciliation and reports. Roll Call – All Yeas.

Amended agenda approved by verbal vote. Roll Call – All Yeas.

**Citizen Concerns:**

None

**Legislation:**

Ordinance 18-1763 Second Reading – AN ORDINANCE ENACTING THE VILLAGE OF ANNA’S CREDIT CARD POLICY IN ACCORDANCE WITH HOUSE BILL 312

**Reports:**

Mayor Pulfer – Police statistics are available for review. The police department has their 2018 annual report available to view. The next Mayor’s meeting is scheduled for April 29, 2019 in Ft. Loramie.

Administrator – We are waiting to hear confirmation from OWDA regarding funding for the I-75 utilities project. OWDA should be finishing up their review soon. Homan and Meyer met with Gossman Pools and Matt Bensman regarding the Splash Pad. More will be discussed later on the agenda. The posts for ‘Rover’s Run’ have been installed. South Street funding has been applied for through Ohio Public Works Commission (OPWC). We have received notification that the project should get funded, but don’t know the specifics at this point. There will be a slight relocation of the stoplight placement on Walnut and Pike Streets, due to the location of utilities in the ground. The annexation of ground to the south of town should be completed towards the end of February. Jacob Schumpert will be starting in the public works department on January 18, 2019. There is discussion of expanding a parking lot near Commerce and Shue Drive on the agenda later. The 2018 sidewalk program is completed and the 2019 sidewalk program will focus on Linden and Walnut Streets. We will look for bids for the engineering of the project.

Fiscal Officer Meyer – Fiscal year 2018 is almost ready to be closed. Meyer provided a current schedule of debt and highlighted the debt that will be retired in the coming years. The notes to the financial statements, that will be submitted to the State of Ohio, have been completed and are available for review.

Finance and Personnel – Reviewed committee assignments, monthly reports and the bank reconciliation. The credit card policy, in accordance with HB 312, was reviewed and a compliance officer was discussed. The Village will utilize various free sites for future job postings. Outstanding invoices were reviewed. Information will be submitted to the State for the open checkbook feature. There was discussion on hiring another person for the public works department.

Public Works – Will meet January 22, 2019.

Safety and Refuse – Will meet February 5, 2019.

Parks and Recreation – Will meet in the Spring of 2019.

A public hearing will be held tomorrow January 9, 2019 at 6:00 P.M. to address the rezoning of the Anna Truck Stop from R-2 to C-2.

**Old Business**

Mayor Pulfer appointed Mike Homan to the Village Administrator’s position with no objections of the terms. A listing of the terms has been included in council packets. Homan’s position as public works superintendent position will be posted and filled. During the transition period, Homan and Meyer will continue dual roles, until a replacement has been found and trained for the public works position. Homan will have sole signing authority.

Matt Bensman with the Anna Civic Association and Dave Gossman presented the proposed Splash Pad rendition and quote for approval to begin raising the funds for the project. The Civic Association is also pledging to donate yearly operating and maintenance costs as well. Heating the water will be an additional cost. There were several questions that were addressed. The contract with Gossman Pools will be between Gossman and the Civic Association.

Naseman moved and Kranenburg seconded to approve the Civic Association to start raising funds for the proposed Splash Pad in the park, 100% funding prior to construction. Roll Call – All Yeas.

**New Business**

There have been no changes to the Rules of Council from last year. The rules were included in council packets.

Strasser moved and Kranenburg seconded to adopt the Rules of Council. Roll Call – All Yeas.

Drawings were given to council members outlining various ‘grandfathered’ items for a property on Commerce Dr. There is a proposed parking lot expansion that could require a variance. The expansion will potentially create more jobs. The owners will be made aware of the variance request procedure process.

Kranenburg nominated Strasser for Council President and Lent-Fogt seconded the nomination. Roll Call – Strasser Abstained, Remaining Yeas.

Council member Cindy Naseman, with regret announced her resignation on council, effective at the conclusion of tonight’s meeting. Naseman requested that Kranenburg take her spot on the public works committee.

Strasser moved and Naseman seconded to go into executive session for personnel. Roll Call – All Yeas.

Return to open session.

There being no further business to come before the group, it was moved and seconded to adjourn.

This meeting is held in compliance with Amended Section 121.22 of the ORC.

Time: 8:17 P.M.

Mark Pulfer, Mayor Stacy Meyer, Fiscal Officer