Present – Members Ken Aselage, Gary Strasser, Darla Bender, Randy Van Horn, Andy Baldonado, Riley Schumpert; Administrator Jess Geuy, Fiscal Officer Stacy Meyer, Fire Chief Tim Bender, Police Chief Goudy, Public Works Superintendent Jake Schumpert, Cindy Naseman, Ken Burden, Kristen Johnson, Todd Garrett.

Mayor Pulfer called the meeting to order with roll call followed by opening prayer and the pledge of allegiance.

R. Schumpert made a motion to waive the reading of the October 25, 2022 meeting minutes, seconded by Strasser. Roll Call – Aselage absent; Remaining, All Yeas.

R. Schumpert moved to approve the minutes from the October 25, 2022 meeting, seconded by D. Bender. Roll call – Aselage, absent; Remaining, All Yeas.

Invoices were presented for payment. R. Schumpert moved and Van Horn seconded to approve payments. Roll call – Aselage, absent; Remaining, All Yeas.

Strasser moved and D. Bender seconded to approve the bank reconciliation and reports. Roll Call – Aselage, absent; Remaining, All Yeas.

Amended agenda approved by verbal vote. Roll Call – Aselage, absent; Remaining, All Yeas.

**Citizen Concerns:**

- Naseman inquires on the deadline date for the S. Pike St. property. Goudy will get that date for her. Will the OPWC paving be bid out this year? Geuy notes, he is meeting with Choice One Engineering tomorrow regarding that and the sidewalk program. She questions if the Village has consulted an engineering for the Timer Trail basin sidewalks? Geuy states, the Village has not consulted an engineering but we should have a quote for the sidewalks by the end of this week and will get a few other quotes. Jess confirms the Timber Trail basin sidewalk and pipe project will be under the $50,000 threshold. It will be done as one project. Geuy notes, he will be meeting again with Choice One on the 2023 sidewalk project to finalize a couple questions and survey work will begin. Naseman compliments the new street lights; they look very nice. She inquires on the hiring of a wastewater operator of record and how long can the Village go without an operator of record. Geuy has had one interview with one more to go and Sherwood’s last day was October 7th.

**Legislation:**

Ordinance 22-1817 Third Reading – AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE CODE OF ORDINANCES FOR THE VILLAGE OF ANNA, OHIO

Strasser moves and D. Bender seconds to adopt the Ordinance. Roll Call – Aselage, absent; Remaining, All Yeas.

Resolution 22-928 – A RESOLUTION AUTHORIZING ADDITIONAL APPROPRIATIONS FOR THE VILLAGE OF ANNA, OHIO AND DECLARING AN EMERGENCY

Strasser moved and R. Schumpert seconded to suspend the rules. Roll Call – Aselage, absent; Remaining, All Yeas.

Strasser moved and R. Schumpert seconded to adopt the Resolution. Roll Call – Aselage, absent; Remaining, All Yeas.

**Reports:**

Administrator – We have had one interview for the wastewater operator of record and have another on Friday. A last-minute details meeting will be had with Allan from Choice One Engineering to finalize the 2023 sidewalk project. Wessler Engineering reviewed a rough draft of the assessments done on the water and wastewater plants. Mid-January there will be a meeting with council to review the finalized report.

Fiscal Officer – Meyer reviews various reports. Revenue accounts are currently on point and income tax revenue is currently exceeding the budgeted amount. It is pointed out that some invoices are not being brought in and late fees have been charged to us.

Police Chief – Trick-or-Treat went very well with only one minor traffic issue. Anticipating the next coffee with the Chief to be December 3rd and council members are welcome to join. Christmas on Main will be held this Saturday.

Public Works Superintendent – The tower has been cleaned and the department is trying to keep up with leaves. Dead trees at the park will be cut yet this year.

Finance and Personnel – Next meeting is December 13, 2022 at 6:00 P.M. During the meeting R. Schumpert suggests a $1.50 raise for public works employees. Various positions were discussed and a draft will be presented to council. Naseman asks if a cost of living percentage was a baseline of the raise? Strasser notes, it was on an individual based.

Public Works – Next meeting is November 22, 2022 at 6:30 P.M.

Safety and Refuse – Next meeting is November 22, 2022 at 6:00 P.M.

Parks and Recreation – Next meeting will be held March 2023.

Planning Commission – Next meeting is December 6, 2022.

**Old Business**

**-** OPWC repaving bidding schedule will be determined tomorrow.

- West drive park paving will be put on hold until after the communications tower is constructed.

- Timber Trail sidewalk quotes will be requested. This will be done as one project to install the piping and sidewalks within one contract.

- Final meeting will be held tomorrow for the 2023 sidewalk program design.

- Mayor’s Court funds will need a court order to move those funds.

- Aselage notes, they are still looking for members for the ordinance committee prior to moving forward with legislation. A rough draft has been drafted.

- One interview has been had for the operator of record position with one to follow on Friday. Hopefully, early next week we can have one of them fill the vacant position.

- Meyer reviews the requested various charges incurred for utility bill mailings. Aselage requests an Ordinance to be drafted stating that all residents signed up for ACH withdraw will also have to be signed up for email billing. This will eliminate the postage charge. An advertising push for email billing will be initiated.

- The radio tower lease agreement has been drafted for the new tower to be constructed in town. A Resolution is requested to be passed approving the communications tower to be constructed within the Village. Zoning regulations will be evaluated for the location near the park and wastewater treatment plant.

**New Business**

**-** Various suggestions were given during work session to update the Village employee handbook. Brinkman will review the updates and the discussion will continue.

- A couple evaluations still need to be completed and Aselage requests to see public works employee evaluations. Meyer will pull them after the meeting.

- Meyer states the cost of trash bags, charged to the Village, will be increasing March 1, 2023. This will put the cost above what the Village currently charges. Strasser suggests increasing the bag cost to $2.75 per bag. Meyer notes, the current contract for refuse will expire at the end of February 2024; this is something to start planning for.

- Strasser moves and R. Schumpert seconds to approve a then and now purchase order for $43,093. Roll Call – All Yeas.

There being no further business to come before the group, it was moved and seconded to adjourn.

This meeting is held in compliance with Amended Section 121.22 of the ORC.

Time: 7:45 P.M.

Mark Pulfer, Mayor Stacy Meyer, Fiscal Officer