

**WORKSHEET 1 - INCOME OTHER THAN WAGES AND ALLOWABLE EMPLOYEE BUSINESS EXPENSE**

Use this worksheet ONLY to report any income that is not reported on a W2. If you do not see your income listed here use the "misc" entry. If you are unsure if the income is taxable, call the tax department for clarification.

Schedule C line 31 or allocation from Worksheet 4 ..... \$ \_\_\_\_\_  
 Schedule E line 22 ..... \_\_\_\_\_  
 Schedule F ..... \_\_\_\_\_  
 Schedule K1 ..... \_\_\_\_\_  
 Form 4835 line 32 ..... \_\_\_\_\_  
 Form 1099 M (Do not report refunds, dividends, interest or retirement distributions) ..... \_\_\_\_\_  
 Misc ..... \_\_\_\_\_  
 Form 2106 from Worksheet 3 ..... ( \_\_\_\_\_ )  
 TOTAL Carry to line 2, page 1 ..... \$ \_\_\_\_\_

**ATTACH COPIES OF ALL FORMS AND SCHEDULES.**

**WORKSHEET 2 - PART YEAR RESIDENTS**

List of all of your street addresses:

Address	City	State	Beginning Date	Ending Date
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

List all of your employers

Name of Employer	Beginning Date	Ending Date	Name of Employer	Beginning Date	Ending Date
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

ATTACH W-2S HERE

Employer	Total box 5 wages	Total months you worked for this employer	Total months lived here while working for this employer
_____	_____	_____ ÷ _____ = _____	X _____ = _____
_____	_____	_____ ÷ _____ = _____	X _____ = _____
_____	_____	_____ ÷ _____ = _____	X _____ = _____
<b>Total taxable wage</b>			_____
Credit Employer	See Section B-4 instructions	Total City Withholding	Number of months worked for employer as indicated above
_____	_____	_____	_____ ÷ _____ = _____
_____	_____	_____	_____ ÷ _____ = _____
_____	_____	_____	_____ ÷ _____ = _____
<b>Total credit allowed*</b>			_____

\*Cridersville residents multiply total credits allowed by .25%

Write your totals on line 1, boxes B-4 and B-5

**WORKSHEET 3 - 2106 EMPLOYEE BUSINESS EXPENSE**

You must have filed the 2106 with the IRS. You will be allowed the same reduction as you were allowed by the IRS. The expense must be against income taxable to your city of residence. If the income is taxable to your city of employment, you must file the 2106 with your city of employment in order to receive a refund of tax paid. You must attach a copy of the 2106, 1040, and Schedule A with your city return.

Form 2106 line 10 \_\_\_\_\_ ÷ Schedule A line 24 \_\_\_\_\_ = \_\_\_\_\_ x Schedule A line 27 \_\_\_\_\_ = \_\_\_\_\_

NAME OF EMPLOYER(S) FOR WHICH YOU INCURRED BUSINESS EXPENSES: \_\_\_\_\_ JOB TITLE: \_\_\_\_\_ Carry to Worksheet 1

**WORKSHEET 4 - SCHEDULE C**

Small business ventures reported on Schedule C to the IRS are taxable to the city. This worksheet will assist in making the determination of where your small business is taxable. This worksheet can be used if you did not claim business use of your home and if you do not have any other property expenses such as rent and utilities. If you do have property related expenses or if you have employees, go to our website and download Schedule Y.

Product or service provided: \_\_\_\_\_ Date began: \_\_\_\_\_

Is all of your work performed at your home site? \_\_\_\_\_ If yes, record your net income or loss on Worksheet 1 and proceed on. If your answer is no, continue with this worksheet.

Work must be performed inside the city limits of a city before you are taxable to that city. Organize your work and determine how much you were paid for jobs inside different cities and list them here.

City	Amount received before expenses	Total gross receipts from Schedule C	%	Net Profit or Loss from Schedule C	Taxable
_____	_____	_____	_____ ÷ _____ = _____	X _____ = _____	_____
_____	_____	_____	_____ ÷ _____ = _____	X _____ = _____	_____
_____	_____	_____	_____ ÷ _____ = _____	X _____ = _____	_____

RESIDENTS: Record 100% of line 31 of Schedule C on Worksheet 1. Attach Worksheet 1, Schedule C, and copies of the other city returns for tax credit. List this tax credit on line 1, box 4.

NONRESIDENTS: Use the amount shown to be taxable to the city for which you are filing and list on Worksheet 1. Do not take credit for taxes paid to other cities.